

## Vestry Meeting Minutes for Sept. 19, 2009

Minutes taken by Margie Messinger

Present: Charlotte Peck, John Rouse, John Gemar, Judy Evans, Allen Evans, Yvonne Cyphers, Tony Garcia, Margie Messinger, and Margaret Waters

1. Tony Garcia led Bible study using readings from John, Colossians, Samuel, and Psalms.
2. Charlotte established a quorum and called us to order.
3. We held a phone conference with Mr. Meeks of Culligan Water who explained that the water in the PLC has been brown recently due to high levels of copper (found in an analysis completed at A&M). The problem could be caused by copper pipes which are corroding. Meeks suggested that we have an electrician look into grounding the buildings with something other than copper because that interaction could also be causing the high copper levels. The soil itself could be causing the high copper levels because two dissimilar metals (copper and the metals in the foundation) are touching. Meeks went on to explain that the problem could be solved with a tank of calcite polyphosphate that acts as a filter and would coat the pipes and protect them from copper. This would increase the hardness of our water by one level. The tank would be 14" in diameter and 40" high. It won't need more ongoing maintenance than what we're doing now. He recommends trying the calcite solution for one to two months and then checking the water. Copper levels should go down slowly, not immediately. Meeks suggests running water regularly in areas not used often to get calcite moving through the system. Meeks explained that his company would set up this system at no charge to us. He requested that someone check the salt levels in the well house every 30 days because it has fallen below specifications recently.
4. The vestry discussed Margaret's letter of agreement which states that \$200 per month should be paid from the general fund into her discretionary fund. John Gemar made a motion that we begin to honor this agreement in September, 2009 and rescind our vote at the August, 2009 vestry meeting which called for Margaret and Ann to split the undesignated plate every third Sunday of the month for the discretionary fund. Instead, his motion stated that Ann should receive these funds for her discretionary account alone. In addition, the vestry requested that this transaction be a separate line in the budget. Charlotte seconded this motion and it was approved.
5. Charlotte reviewed progress made toward the Oct. 18<sup>th</sup> vestry elections. The deadline for nominations is Oct. 4<sup>th</sup> and the following nominees are confirmed: Rufus Woody, Claudia Perez, Beverly Drawe, Nelson Smith, and Carl Hayes. On the 18<sup>th</sup> the delegates to diocesan council will also be selected.
6. John Gemar volunteered to lead Bible study for our October meeting.
7. Vestry members signed the conflict of interest policy required by our updated bylaws.
8. Our next Bible study using chapter two of the book about leadership is Oct. 18<sup>th</sup> at 9:30.

9. Allen reviewed the treasurer's report, explaining that the finance committee decided to make our most recent payment on the Crump Loan out of the building fund and then reimburse the building fund when our operating fund is at a healthier level.
10. Vestry discussed continuing calls to all parishioners and decided to only do so when there are specific concerns to make the calls more genuine.
11. John Gemar is continuing to work on the vestry binder and will send out a list of possible items to be included.
12. Judy Evans asked about the dollar limit at which church expenditures need vestry approval. Allen explained that all expenses within a ministry's budget are approved already and that other expenses that exceed \$500 need review and approval.
13. In her rector's report, Margaret explained that she will provide her report in writing prior to the meeting beginning in October, and then we can provide comments or questions at the meeting to expedite the proceedings. Margaret went on to explain plans for the pet blessing. She met with Will Thompson at a time when things seemed discouraging—attendance and finances down somewhat—but the discussion led her to realize that all programs seem to have enthusiastic participants. Her report continued as she explained that she and Judy Evans have met about our upcoming stewardship campaign. Also, Margaret said that the verger program has been very helpful and vergers will be formally installed on Oct. 11<sup>th</sup>. Margaret will offer a Discoverer's Class which will begin Sept. 20<sup>th</sup> and run until Dena's next visit. The class will use the book *Your Faith, Your Life*. Margaret asked Yvonne and Allen to compile a file of information learned in their meeting with Bob Schorr. The Mission Funding Catalog materials are now available. Margaret asked whether we want to review these, and the vestry agreed to have the money go where it's needed, not earmarked for a specific recipient. Margaret concluded her report by explaining the new procedures for two chalices at communion.
14. In Yvonne's junior warden's report, she explained that some of the emergency plan maps were reversed and will be corrected. Mike Evans will hang the rest of our fire extinguishers. We agreed with Yvonne that we should wait until after the roof is inspected before considering gutter installation. The claims process has begun on our roof repair. The insurance company is sending out an inspector. The roof was installed in 1988. Yvonne has requested bids for replacing the AC units. She also discussed that we need a lift or scaffold for repairs that require ceiling access in the PLC. Yvonne will check with Jerry about installing an access path from the library to the area above the great room in the PLC. Tony G. and Mike E. will trim trees hitting the church roof. The lower parking lot needs to be cleared after rain. We are waiting on the city to bring out a meter for our solar panels and we will need to have a training class about upkeep of the solar panels. A lock box will be installed for ministry participants who don't want to keep a key themselves.
15. A vestry member will check with the Brotherhood of St. Andrew about splitting the cost of a defibrillator.
16. The vestry agreed to set the date for a shredding event at the church -- Jan. 16, 2010 from 10-12. We agreed on the cost of \$100 for two hours use of Scott Lowrey's

shredding truck. We agreed that Scott Lowrey could put information about his business on the info sheets we hand out about the event.

17. The vestry discussed that shopping for the PLC pantry is one of the administrative assistant's job duties.
18. The vestry discussed the possibility of keeping invoices and checks electronically so that they can be accessed more easily. Lisa will contact Bob Schorr's office concerning his knowledge of such a program.
19. The vestry reviewed goals and accomplishments including excitement over the pet blessing event, 20 mentors for Kids Hope, health in all new programs, research done on pew cushions, and nametags.
20. Margie moved to approve minutes from our August meeting; Tony seconded and the minutes were approved.
21. We closed the meeting with prayer and were adjourned.